



**Peconic Estuary Program**  
**DRAFT Management Committee Meeting Summary**

July 10<sup>th</sup>, 2019, 10:00 am – 12:30 pm

Suffolk County Community College Culinary Arts and Hospitality Center  
20 East Main Street  
Riverhead, NY 11901

Attendees: Richard Balla (EPA), Joyce Novak (PEP), Elizabeth Hornstein (PEP), Lauren Scheer (PEP/CCE), Patricia Aitken (PE Protection Committee), Sarah Schaefer (PEP), Julia Socrates (NYSDEC MC Rep), Kevin McDonald (CAC Chair and MC Rep/TNC), John Bouvier (Southampton Town Councilman/ Local Government Committee MC Rep), Kristen Kraseski (NYSDEC), Matt Sclafani (CCE/ TAC Chair and MC Rep), Catherine Kent (Town of Riverhead), Irene Donohue (SC Legislator Bridget Fleming's Office), Angela Noncarrow (NYS Assemblyman Palumbo's Office), Michael Jensen( SCDHS), Rebecca Shuford (NY Sea Grant), Chris Schubert (USGS), Corey Humphrey (SCSWCD), Holly Sanford (PLT)  
Phone: Richard Friesner (NEIWPCC MC Rep), Peter Taylor (Waterview Consulting)

\*The USEPA Region 2 Chief of the New York Watershed Management Section and MC Chair, Aisha Sexton-Sims, is unable to attend this MC meeting. Richard Balla will be Aisha's designee for the meeting.

1. Welcome & Introductions- **Richard Balla** (USEPA Region 2)
2. Discussion and Approval of [April Meeting Summary](#) – **Richard Balla**
  - Approved by the committee.
3. PEP Program Update Review – **Sarah Schaefer** (PEP Program Coordinator) & **Elizabeth Hornstein** (PEP State Coordinator)
  - PEP reviewed the [July PEP Program Update](#). MC was asked to come to the meeting with any questions after reviewing the power point which was sent out prior to the MC meeting.
  - Lauren Scheer: In an effort to increase awareness about LINAP in our community, the Peconic Estuary Program and Long Island Regional Planning Council have created a Social Media Campaign. We will be inviting partners to follow the PEP and LIRPC Facebook and Twitter channels, and simply share the posts that are published for this campaign.
  - Elizabeth Hornstein: The Peconic Estuary Program is work with Stony Brook University to develop an ECOSIM Model which will identify vulnerable species, species assemblages, and ecosystem properties within the Peconic Estuary. This information has direct application to decisions affecting the use, management, and conservation of the natural resources in the bay.
  - Elizabeth Hornstein: The Peconic Estuary Habitat Restoration Plan site nominations will be sent around soon for stakeholders to nominate priority habitat restoration projects to be included in the Plan.
4. New USGS Continuous Monitoring Station- location decision and next steps – **Joyce Novak** (PEP Director)-

- Joyce reviewed the proposed funding source for the South Fork USGS Continuous Monitoring Station which was approved by the Management Committee at the January 9<sup>th</sup>, 2019 MC meeting- New York State Department of Environmental Conservation funds to pay for the South Fork USGS Continuous Monitoring Station operation and maintenance costs for the first three years (\$12,000 for three years at a total of \$36,000).
- The Peconic Estuary Program has requested 2019 Suffolk County Capital Budget funds to cover the cost of water quality equipment to be added to the USGS Continuous Monitoring Station.
- Joyce presented the MC with the proposed location- Shelter Island side of the South Ferry terminal. Joyce and Chris Schubert (USGS) explained that the location was selected after USGS reviewed potential sites to install the new station in the mid-Peconic Estuary, and it was determined that the dock at the Shelter Island side of the South Ferry terminal would be the most ideal location for accessibility, maintenance, and water flow and water quality parameter measurements.
- Joyce requested the MC voting members vote on approving the location of the new USGS station. The 7 MC voting members present voted yes: Richard Balla (voted for Aisha Sexton-Sims), Michael Jensen (voted for John Sohngen), John Bouvier, Richard Friesner, Julia Socrates, Kevin McDonald, and Matthew Sclafani.

5. CCMP Revision Update and Next Steps – **Joyce Novak**

- The draft CCMP document was distributed for review by EPA, NYSDEC, Suffolk County and Local Governments on April 11th 2019. CCMP comments were requested to be submitted to the PEP by May 31<sup>st</sup>, 2019. PEP has reviewed all comments and is working with the writing consultant, Peter Taylor of Waterview Consulting, to incorporate comments into CCMP. After comments are incorporated, a final draft CCMP will be distributed for a 60 day public comment period before the Final CCMP is produced.
- The Mission Statement, Vision and Core Values were discussed briefly at the meeting. These items will be incorporated in the Organizational Assessment.
- A CCMP graphic design contractor will be starting up work with PEP to finalize the CCMP document.

6. Update on Expiring EPA Funds – **Joyce Novak**

- On the Grant Extension Progress Tracking Table (attached) the projects associated with the FFY2009-2012 EPA grant funds will need to be completed before September 30th, 2019 due to the expiration of those grant funds. PEP is working closely with all of the contractors to make sure that the projects can be completed before September and the funds can be drawn down.

7. New Business, Next Steps and Next Meeting Dates – **Richard Balla**

- 2019 MC Meeting Schedule: October 9th, 2019

8. Adjourn

As of July 9th, 2019

Contract	Task Deliverables	Expected Completion	Cost	Voucher Submitted	Anticipated Voucher Submission	Paid
<b>Seagrass Bio-optical model</b>						
<i>Research Foundation of SUNY Stony Brook</i>	1. QAPP	Complete	\$8,118.00	Y		\$8,118.00
Agreement Number: 001-4411-4560-00-00006	2. Field Sampling WQ Analysis/ Bio-optical Model	4/30/2019	\$34,787.00	Y		\$34,787.00
Project Cost: \$82,000	3. Light Temp Thresholds	4/30/2019	\$22,858.00	Y		\$22,858.00
	4. Site Suitability Index	4/30/2019	\$10,725.00		7/12/2019	
	5. Report	4/30/2019	\$5,512.00		7/30/2019	
<b>Habitat Restoration Services-Widows Hole</b>						
<i>Peconic Land Trust, Inc./ Cornell Cooperative Extension</i>	1. Design Plan, Permitting & QAPP					
Agreement Number: 001-4411-4560-00-00007	1.a. Design Plans & Permit Salt Marsh	Complete	\$7,000.00	Y		\$6,885.00
Project Cost: \$150,000	1.b. Design Plans & Permit Coastal Grass	Complete	\$7,000.00	Y		\$7,085.00
	1.c. QAPP	4/30/2019	\$2,000.00	Y*	Submitted	\$2,000.00
	2. Habitat Restoration Services					
	2.a. Salt Marsh	7/30/2019	\$31,000.00	Y		\$31,000.00
	2.b. Coastal Grass	7/30/2019	\$31,000.00	Y		\$31,000.00
	3. Planting Services					
	3.a. Salt Marsh	7/30/2019	\$20,000.00	Y*	Submitted	\$20,000.00
	3.b. Coastal Grass	7/30/2019	\$20,000.00	Y*	Submitted	\$20,000.00
	4. Post-Construction Monitoring Services	7/30/2019	\$10,000.00	Y*	Submitted	\$10,000.00
	5. Public Outreach and Ed					
	5.a. Outreach	7/30/2019	\$13,000.00	Y		\$13,000.00
	5.b. Education	7/30/2019	\$5,000.00	Y*	Submitted	\$5,000.00
	6. Reporting	7/30/2019	\$4,000.00		7/30/2019	
<b>Climate Ready Assessment Services</b>						
<i>Anchor QEA Engineering, PLLC /The Nature Conservancy</i>	1. Climate Change Assessment of PEP Critical Lands Protection Stratgey					
Agreement Number: 003-4412-4560-00-00001	1.a. QAPP	Complete	\$4,977.00	Y		\$4,977.00
Project Cost: \$97,699.00	1.b. Re-prioritization of Parcels	5/1/2019	\$8,330.00	Y		\$8,330.00
	1.c. GIS Analysis and GIS Database	6/1/2019	\$10,216.00	Y*	Submitted	\$10,216.00
	1.d. Task 1 Reporting	7/30/2019	\$16,474.00	Y*	Submitted	\$16,474.00
	2. PEP & SIN Climate Vulnerability Assessment					
	2.a Meetings	on-going-end 6/30/19	\$26,120.00	Y*	Submitted	\$26,120.00
	2.b Assessment Services	6/30/2019	\$18,436.00	Y*	Submitted	\$18,436.00
	2.c Task 2 Project Report	7/30/2019	\$13,146.00		7/30/2019	
<b>Conceptual Habitat Restoration Design Planning Services</b>						
<i>Land Use Ecological Services</i>	1. QAPP	Complete	\$2,906.00	Y		\$2,906.00
Agreement Number: 003-4410-4560-00-00007	2. Research and Site Analysis					
Project Cost: \$99,980.00	2.a. Narrow River	4/1/2019	\$16,879.00	Y		\$16,879.00
	2.b. Iron Point	Complete	\$10,190.00	Y		\$10,190.00

	2.c. Lake Montauk	Complete	\$4,385.00	Y		\$4,385.00
	2.d. Meetinghouse Creek	Complete	\$4,182.00	Y		\$4,182.00
	3. Vision & Schematic Design and Presentation					
	3.a. Narrow River	4/30/2019	\$6,638.00	Y*	Submitted	\$6,638.00
	3.b. Iron Point	4/30/2019	\$2,747.00	Y		\$2,747.00
	3.c. Lake Montauk	4/30/2019	\$5,280.00	Y		\$5,280.00
	3.d. Meetinghouse Creek	4/30/2019	\$2,640.00	Y		\$2,640.00
	4. Draft Report and Recommendations					
	Narrow River	6/30/2019	\$6,615.00	Y*	Submitted	\$6,615.00
	Iron Point	6/30/2019	\$3,845.00	Y*	Submitted	\$3,845.00
	Lake Montauk	6/30/2019	\$13,726.00	Y*	Submitted	\$13,726.00
	Meetinghouse Creek	6/30/2019	\$7,025.00	Y*	Submitted	\$7,025.00
	5. Meetings	Partial	\$6,746.00	Y*	Submitted	\$6,746.00
	6. Final Report	6/30/2019	\$6,176.00		7/30/2019	
Expansion and Monitoring of the Town of Southold Living Shoreline Demonstration Project	1. Design Plans and Permitting	4/30/2019	\$9,000.00	Y		\$9,000.00
CCE	2. Implementation	6/1/2019	\$31,000.00		6/1/2019	
*\$100K expires 9/30/2019	3.a. QAPP	4/30/2019	\$10,000.00		4/30/2019	
\$55K expires 9/30/2020	3.b. Equipment	6/1/2019	\$55,000.00		6/1/2019	
Agreement Number: 003-4410-4560-00-00001	3.c. Monitoring Report-2020	7/1/2020	\$20,000.00		7/1/2020	
Project Cost: \$155,000	4. Ecosystem Report-2020	7/1/2020	\$10,000.00		7/1/2020	
	5.a. Educational Sign-2020	7/1/2020	\$10,000.00		7/1/2020	
	5.b. Website Content-2020	7/1/2020	\$5,000.00		7/1/2020	
	6. Final Report-2020	8/1/2020	\$5,000.00		8/1/2020	

Y indicates payment of voucher has been completed.
Y\* indicates voucher has been submitted to Suffolk County and is currently being processed for payment.

9/30/2019 Expiring Funds Total

\$521,533.00

Paid out/Payment in Process

\$399,090.00

Funds remaining

\$122,443.00